

## PRIVATE TUTORING

The Brentwood Art Center offers tutoring for those people who prefer personalized and in-depth art instruction focusing specifically on the student's level, needs, and interests. This experience also offers students a good opportunity to segue into an existing class at Brentwood Art Center if existing skills need some strengthening.

Our fees and policies are effective as of September, 2004:

<b>One Student</b>	<b>\$100.00 (per hour)</b>
<b>Two Students</b>	<b>\$140.00 (\$70.00 per student, per hour)</b>
<b>Three Students</b>	<b>\$180.00 (\$60.00 per student, per hour)</b>
<b>Four Students</b>	<b>\$210.00 (\$52.50 per student, per hour)</b>
<b>Five Students</b>	<b>\$230.00 (\$46.00 per student, per hour)</b>

There will be an additional charge for supplies used or student may purchase their own supplies.

In addition, if a student requests that the instructor travel to their home, rather than working at BAC, there will be a minimum charge of 1-1/2 hours, unless the instructor and student agree to an alternative arrangement. If the instructor is required to travel more than five miles from the school to the location of the instruction, there will be an additional \$10.00 charge each lesson.

Cancellation notice: The student will not be charged for a cancelled lesson **if the student notifies the instructor, not BAC, at least 24 hours prior to the scheduled lesson. If the student fails to notify the instructor, the student will be responsible for the fee for that lesson. This same principle applies in the group setting: if the group cancels the class at least 24 hours prior to the scheduled lesson, the individuals will not be charged.** If certain individuals within the group notify the instructor of an absence within the required time period, the charges for the group will be adjusted to reflect the number of students attending the lesson that day. Alternatively, if individuals within the group fail to provide the required notice, they will be billed their regular fee. These cancellation policies exist so that each student is treated equally and fairly and misunderstandings are kept to a minimum. Students will be individually billed each month, and payment should be sent to Brentwood Art Center.

Please contact the office at (310) 451-5657 if you have any questions regarding this information. We will be happy to answer your questions at any time.